

AGENDA --- REGULAR MEETING

CITY OF NEW BERLIN
CITY HALL, 275 FM 2538
MONDAY, MARCH 16, 2015 --- 7:30 P.M.

CALL TO ORDER
ROLL CALL
PLEDGE OF ALLEGEANCE
INVOCATION

Presentation by **SARAH HIERONYMUS** from *Vista Solutions Group*

This presentation concerns a Document Management Solutions software package that would be used for Annexations, Ordinances (Regular and Annexations), Regular Correspondence, and Receive, accept, store and annotate incoming documents from e-filing for the County or for Texas.

MAYOR'S REPORT

1. Nick Milanovich will report on the NEP meeting at the City of Garden Ridge
2. July 4th Parade in Seguin

MINUTES OF PREVIOUS MEETING

Read and approve minutes for Regular Meeting of February 16, 2015.

Secretary's Report:

1. There will be no election on May 9, 2015--only three applications for three positions.

FINANCIAL REPORT

Treasurer's Report

1. Review of *final* 2014 financials.
2. Read and approve Treasurer's final report for December 2014.
3. Read and approve Treasurer's report for January 2015.
4. Read and approve Treasurer's report for February 2015.

PUBLIC COMMENT

Joyce Frederick-Stahl Road

COMMITTEE REPORTS

PLANNING & ZONING—Meets 2nd Thursday of the month. Joni Milanovich, Chairman

- A. Report by Joni Milanovich.

PUBLIC INFORMATION (Office)

- A. NEWSLETTER—Next one to be the end of April.

OTHER VOLUNTEER COMMITTEES

- A. LIBRARY—Toni Davenport, Chairman
- B. CRIME WATCH—Wayne Zwicke, Chairman
- C. PARKS AND PLAYGROUNDS—Melvin and Joy Strey, Chairmen
- D. MAPPING—Gil Merkle
- E. OTHER COMMITTEE REPORTS

BOARD AGENDA**1. DISCUSSION/ACTION REGARDING NEW CITY HALL:**

- The utilities are on—electric, water, AC and heat are all on in the new building.
- The inside painting and sheetrock repair is complete. The outside paint on the building is complete and the decks will be completed once the front porch is complete.
- The flooring, baseboard and quarter-round have been installed.
- The deck and stairs have been built at the back entrance. The front porch and roof have been attached.
- The phone box is installed and phone has been moved.

ITEMS NOT COMPLETED

- Front porch ramp is being redone to make it ADA compliant.--\$790
- Front door needs to be replaced per ADA to swing out.--\$385
- Shelves are needed on one side of closet in Secretary's room.--\$175
- Proper bathroom doors for ADA in large bathroom--\$335
- Furniture and meeting room chairs
- Skirting

OTHER ITEMS

- We will need an entrance platform and a wider door at the Marshal's side entrance.
- Later—DPS will inspect Marshal's area and tell us what else may be required.

2. **DISCUSSION/ACTION REGARDING THE MAY 9TH, 2015 ELECTION:** Order to cancel the election is needed.
3. **DISCUSSION/ACTION REGARDING TOWN HALL MEETING:** The Town Hall Meeting will be on March 26th at the New Berlin Community Center. Food will be available at 6:00 p.m. and the meeting will begin at 6:30 pm. Is the meeting to start at 6:30 or 7:00 p.m.?
4. **DISCUSSION/ACTION REGARDING NAMING OF A PRIVATE LANE:** Paperwork was sent from the County after they discovered the beginning of the lane is in the City Limits. Approval is needed for this action to continue. All necessary paperwork is in order. The County charges an initial \$100 and they replace the sign from then on without charge.
5. **DISCUSSION/ACTION REGARDING NUISANCE ORDINANCE:** Sample Copy is in Agenda Pack. Please take it home to read. Revisions will be discussed at the next meeting and action will be taken.
6. **DISCUSSION/ACTION REGARDING TREE ORDINANCE:** Explanation of changes by attorney is included in your Agenda Pack. Please take it home and read. Further discussion and action will be included at the next regular meeting.

ANNOUNCEMENTS**ADJOURNMENT****Executive Session:**

The New Berlin City Hall is wheelchair accessible. Please contact Joan Milanovich at 830-914-2455 for any other assistance that may be needed.

The City Council may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code. Action, if any, will be taken in open session.

Attendance By Other Elected or Appointed Officials:

It is anticipated that members of other city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission and/or committee subject to the Texas Open Meetings Act.

Mayor Gilbert Merkle

This is to certify that a copy of this agenda for this meeting was posted on the bulletin board located at the New Berlin City Hall on the 13th day of March at 3 : 00 P M pursuant to Section 551.041, Texas Government Code.