

# AGENDA --- REGULAR MEETING

**CITY OF NEW BERLIN**  
**CITY HALL, 275 FM 2538**  
**MONDAY, January 15, 2018 --- 7:30 P.M.**

**ROLL CALL**  
**PLEDGE OF ALLEGIANCE—US and TEXAS**  
**INVOCATION**

**MAYOR’S REPORT**

**FIRE CHIEF’S REPORT**

**CITY CLERK’S COMMENTS:**

Comments on finance training workshop attended by Municipal Clerk and City Treasurer.  
Comments and update on road repairs bid.

**MINUTES OF PREVIOUS MEETING**

Read and approve minutes for regular meeting November 20, 2017.

**TREASURER’S COMMENTS:**

**FINANCIAL REPORT** —

Read and approve Treasurer’s financial reports for November 2017 and December 2017.

**PUBLIC COMMENT** This time is provided for the public to address the City Board on issues or concerns and must be **INFORMATIVE ONLY. NO CITY BOARD DISCUSSION OR ACTION WILL BE TAKEN.** Please add your name to the sign-up list **BEFORE THE MEETING.** Public comment(s) will be limited to 3 minutes per speaker. You will be called upon by the Mayor during the meeting.

**COMMITTEE REPORTS**

**PLANNING & ZONING**—Meets 4th Thursday of the month. Chair Joni Milanovich

**PUBLIC INFORMATION** (Office)

A. NEWSLETTER—

**OTHER VOLUNTEER COMMITTEES**

- A. LIBRARY—Chair Needed
- B. CRIME WATCH—(inactive)
- C. PARKS AND PLAYGROUNDS—Melvin and Joy Strey, Co-Chairs
- D. MAPPING AND WEBSITE—Gil Merkle
- E. ROADS ADMINISTRATOR— Chair Needed
- F. FACILITIES ADMINISTRATOR— Chair Needed
- G. ADMINISTRATION/BUDGET — Chair Needed
- H. OTHER COMMITTEE REPORTS

The New Berlin City Hall is wheelchair accessible. Please contact City Hall personnel at 830-914-2455 for any other assistance that may be needed.

**BOARD AGENDA**

1. **DISCUSSION/ACTION REGARDING CERTIFICATE OF DEPOSIT AT HERITAGE BANK:** 1.) Need approval to revise signatures. 2.) Investigate moving the CD for better interest rate.
2. **DISCUSSION/ACTION REGARDING PROCURING A CITY MAP:** Discussion and feedback from last meeting held with M&S Engineering.
3. **DISCUSSION/ACTION REGARDING 2017 CHRISTMAS PROGRAM:** PowerPoint Presentation and collect feedback on how program went. Many thanks to all the volunteers and to Barbie Todd for pulling it together.
4. **DISCUSSION/ACTION REGARDING CITY OF NEW BERLIN WEBSITE:** Discussion concerning content and tentative timeline for the requirements documentation for the website interface.
5. **DISCUSSION/ACTION REGARDING VOLUNTEER PROGRAM FOR ROAD MAINTENANCE:** Update from Municipal Clerk Gil Offer.
6. **???? DISCUSSION/ACTION REGARDING A POLICY/PROCEDURE FOR HOW CHECKS ARE PAID:** There is a requirement by state law to have an official policy on file.
7. **DISCUSSION/ACTION REGARDING ELECTING A MAYOR PRO-TEM:** Need to elect or confirm Mayor-Pro Tem for 2018.
8. **DISCUSSION/ACTION REGARDING SELECTING AN OFFICIAL NEWSPAPER FOR THE CITY:** State law requires that each year, a municipality must select a newspaper where required items will be published. The newspaper must be located in the same county in which the municipality is located. (Sec. 52.004. OFFICIAL NEWSPAPER.)
9. **DISCUSSION/ACTION REGARDING RESOLUTION 2018-001 - CLOSING OLD SCHOOL ROAD:** There will be a BBQ Cook-Off held at the New Berlin Community Center on January 26<sup>th</sup> and 27<sup>th</sup>, 2018. The event planners have asked if New Berlin could close Old School Road to through traffic during the event. The Event name is "BURNIN IN NEW BERLIN".
10. **DISCUSSION/ACTION REGARDING P&Z COMMITTEE:** Each Alderman must select or reaffirm the previous appointment of their member to the City Planning and Zoning Commission. The Mayor must also reaffirm or select the liaison from the Board of Aldermen to the commission. The Mayor may also select up to two non-voting members of the commission. The next P&Z meeting will be January 25<sup>th</sup>, 2018.

**ANNOUNCEMENTS**

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**ADJOURNMENT**

**Executive Session:**

The Board of Aldermen may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code. Action, if any, will be taken in open session.

**Attendance By Other Elected or Appointed Officials:**

It is anticipated that members of other city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission and/or committee subject to the Texas Open Meetings Act.

Mayor Nick Milanovich

This is to certify that a copy of this agenda for this meeting was posted on the bulletin board located at the New Berlin City Hall on the 12<sup>th</sup> day of January, 2018 at 6:00 PM pursuant to Section 551.041, Texas Government Code.