

AGENDA --- SPECIAL MEETING

CITY OF NEW BERLIN
CITY HALL, 275 FM 2538
MONDAY, July 2, 2018 --- 7:30 P.M.

ROLL CALL
PLEDGE OF ALLEGIANCE—US and TEXAS
INVOCATION

MAYOR’S REPORT

Claire Walters will report on the May NEP business meeting she attended in the Mayor’s place.
Nick Milanovich will report on the June NEP business meeting.

FIRE CHIEF’S REPORT

CITY CLERK’S COMMENTS:

Comments on the project to get maps to Texas Comptroller.
Mention of the Seguin 4th of July parade entry.

MINUTES OF PREVIOUS MEETING

Read and approve minutes for regular meeting April 16, 2018.
Read and approve minutes for regular meeting May 21, 2018.
Read and approve minutes for regular meeting June 18, 2018.

TREASURER’S COMMENTS:

Discuss citizen’s donations and new donation from Best Waste.
Discuss Quick Book’s recovery service issue and plan.
Introduce new volunteer Stacey John Dailey, who has agreed to help research/accrue grants for the City.

FINANCIAL REPORT

Read and approve Treasurer’s financial reports for April 2018.
Read and approve Treasurer’s financial reports for May 2018.

PUBLIC COMMENT This time is provided for the public to address the City Board on issues or concerns and must be **INFORMATIVE ONLY. NO CITY BOARD DISCUSSION OR ACTION WILL BE TAKEN.** City Board members may ask clarification questions pertaining to the topic. Please add your name and agenda item or topic to be commented upon to the sign-up list **BEFORE THE MEETING**. Public comment(s) will be limited to 3 minutes per speaker. You will be called upon by the Mayor during the meeting.

COMMITTEE REPORTS

PLANNING & ZONING—Meets 4th Thursday of the month. Joni Milanovich
Note from Gil Merkle on New P&Z Member Diana Strey.

PUBLIC INFORMATION (Office)

A. NEWSLETTER— Barbie Todd

OTHER VOLUNTEER COMMITTEES

- A. LIBRARY—Karen Seward
- B. CRIME WATCH—(inactive)
- C. PARKS AND PLAYGROUNDS—Melvin and Joy Strey, Co-Chairs
- D. MAPPING AND WEBSITE—Gil Merkle

The New Berlin City Hall is wheelchair accessible. Please contact City Hall personnel at 830-914-2455 for any other assistance that may be needed.

- Comments for Gil Merkle by Gil Offer
 - Update on County Map filing
 - Update on website
 - Mention of the strategic planning Town Halls
- E. ROADS ADMINISTRATOR— Chair Needed
- F. FACILITIES ADMINISTRATOR— Chair Needed
- G. ADMINISTRATION/BUDGET — Walt Williams
- H. OTHER COMMITTEE REPORTS

BOARD AGENDA

- 1. DISCUSSION/ACTION REGARDING MAILING POSTCARD FOR TAX DONATION TO CITIZENS ONLY:** Review letter coordinated by city staff and Walt Williams. Discuss and refine what has been included.
- 2. DISCUSSION/ACTION REGARDING MAILING NEWSLETTER:** Review newsletter compiled by city staff. Discuss and refine what has been included.
- 3. DISCUSSION/ACTION REGARDING ORDERING AN ELECTION FOR NOVEMBER 2018:** Approve the Order of Election for position of Mayor, two City Aldermen, and City Marshall.
- 4. DISCUSSION/ACTION REGARDING PLAYGROUND EQUIPMENT:** Discuss and review proposal by Melvin and Joy Strey to pursue a grant to improve the playground equipment.
- 5. DISCUSSION/ACTION REGARDING CONTENT OF THE INVOCATION:** Discuss revision of the meeting invocation to include an actual prayer.
- 6. DISCUSSION/ACTION REGARDING FORMATION OF BUDGET COMMITTEE:** Set the charter, timeline, and goals for the Budget Committee chaired by Walt Williams. Also discuss possible membership and requirements for the committee.
- 7. DISCUSSION/ACTION REGARDING EMS CONTRACT WITH CITY OF SEGUIN EMS:** A new contract has been revised by Dale Skinner, the Fire Chief of the Seguin Fire Department. The contract is essentially the same as last year. It provides for continuation of services for one year after the current contract expires on September 30, 2018.
- 8. DISCUSSION/ACTION REGARDING RIGHT-OF-WAY FOR AERIAL FIBER OPTIC LINES:** A contract has been presented to the City of New Berlin by Guadalupe Valley Electric Cooperative (GVEC) to run aerial fiber optic lines on the existing GVEC right of way.
- 9. DISCUSSION/ACTION REGARDING CONTRACT WITH GUADALUPE COUNTY ELECTIONS OFFICE:** Guadalupe County Elections office has provided a contract to oversee our City election. The cost estimate is \$3,877.50. The Elections office has also asked if City Hall can be used as an elections site for both the Early Voting days and General Election day.

ANNOUNCEMENTS

ADJOURNMENT

Executive Session:

The Board of Aldermen may retire to executive session any time between the meeting’s opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code. Action, if any, will be taken in open session.

Attendance By Other Elected or Appointed Officials:

It is anticipated that members of other city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission and/or committee subject to the Texas Open Meetings Act.

Mayor Nick Milanovich

This is to certify that a copy of this agenda for this meeting was posted on the bulletin board located at the New Berlin City Hall on the 29th day of June, 2018 at 6:00 PM pursuant to Section 551.041, Texas Government Code.